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Annual Report

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History

Castlemaine Community House is one of over 350 community houses in Victoria.



Also called neighbourhood houses and learning centres, these local organisations provide social, educational, and recreational activities for their communities in a welcoming and supportive environment.

Neighbourhood Houses began in Victoria in the 1970s, and the Castlemaine community lobbied strongly for one here.

The Castlemaine Community House was established in 1985 with the help of a Family and Community Services community grant of \$3,255. The pilot centre's aim was to "provide an easily accessible meeting point for all people in the local or broader Castlemaine area".

The centre opened to the public on July 4th 1985, as the Castlemaine Community Drop in Centre. The Castlemaine Community House now delivers an extensive range of programs and services as detailed in this Annual Report and at www.cch.org.au. Castlemaine Community House continues to be involved in the development of Neighbourhood Houses in Victoria and the region through Neighbourhood House Victoria and the Loddon-Mallee based Regional Association of Neighbourhood & Community Houses (RANCH).

Organisation Structure

Our Vision:

Our vision is for a creative, dynamic, and connected community.

Our Mission:

Castlemaine Community House is a welcoming place, bringing people together to connect and strengthen our community.

Committee of Management:

Emma Shannon – President

Sarah Day - Vice President

Dev Mukherjee - Treasurer

Des Lavery - Secretary

Karen Milgrom – Ordinary Member

Ken Capes - Ordinary Member

Management:

Martyn Shaddick - Manager

Staff, Volunteers and Tutors:

Castlemaine Community House could not operate without our dedicated and skilled team of staff, volunteers, and tutors.

Our volunteers cover tasks as diverse as front-ofhouse customer service, office coordination, food preparation at our community lunch, supporting our information technology, creating signage, leaflets, and other publicity, and managing our website and Facebook pages. We gratefully acknowledge and celebrate the wonderful and invaluable contribution of our staff and volunteers, who all play a vital role in making the Castlemaine Community House a welcoming place, bringing people together to connect and strengthen our community.



Manager's Report

It has been a very busy year for CCH and our energy has resulted in strong deliveries against both our 2015 and 2016 Strategic Plans.

Our key focus this year has been to develop new programs to meet the needs of the community, with a wide aim to address social exclusion, social isolation, vulnerability, and disadvantage across the shire.

Two new programs that are significant to achieving these aims are the Gender Equity/ Family Violence and the Age-friendly Communities projects. Both of these projects are supported by established frameworks and are delivered in partnership with Maldon Neighbourhood Centre, Central Victorian Primary Care Partnership and the Mount Alexander Shire Council.

We are also delighted to partner with SMART Recovery Australia, a free program assisting people with any form of addiction, including drugs, alcohol, cigarettes, gambling, shopping and others.

It has also been a strong year for providing auspice to a variety of groups delivering salient community based services. These auspice groups include MASDAG (the Mount Alexander Disability Action Group), The ELM Network (Every Life Matters, addressing suicide in our community), The Castlemaine Billy Cart Challenge (fostering relationships between individuals, community groups, and businesses working to support mental health), and the newly developed Castlemaine Children's Choir.

CCH also partnered with a range of organisations and community members to work with the LGBTIQ community through the Marriage Equality campaign and the postal survey.

Several major community projects were delivered or commenced in 2016-17 thanks to philanthropic grants (see under projects and partnerships).

CCH is a community based organisation with a key focus on community development through the delivery of new programs and services. We do this based on a clear understanding of the needs of the community, which is largely gathered through our involvement, consultation, and partnerships with a wide range of community organisations. However, we also welcome and encourage direct engagement with the community in which we work. To this end, we encourage you to become a CCH member and be a part of what we can do for and with this fantastic community.



President's Report

Castlemaine Community House (CCH) has gone from strength to strength this year. With sound management, a wide range of program options and creative and innovative development of community engagement, CCH continues to successfully meet

the needs of the Mount Alexander Community.

I must acknowledge the strong and positive leadership that Manager Martyn Shaddick provides and the passion and dedication of the team of staff and volunteers, without which this success would not be possible. Of course this extends to my fellow Committee of Management members. It has been fantastic to work with people that so strongly share the values of the organisation.

This year CCH has worked even harder to address our aim of connecting and strengthening our community. We have been able to focus on doing this with more vulnerable groups in our community through our new projects (gender equity and age-friendly communities) and auspice arrangements (ELM suicide prevention network and the Mount Alexander Disability Action Group).

I am pleased to report that the Community House has also performed very well this year financially, in fact we have been able to achieve a surplus for the first time in recent years. This was bolstered by the fact that Castlemaine Community House secured funding to implement the aforementioned community projects. These projects have also extended the reach of the community house and strengthened our community engagement.



In terms of changes on the committee of management, this year we welcomed Sarah Day who has very efficiently taken on the role of Vice President. I would also like to thank and acknowledge Karen Milgrom's fantastic work as President early this year prior to taking a break from the committee, and we hope to welcome her back as a committee member again in the near future.

We have much to look forward to as we move into the next 12 months and I'm excited to continue to work with Castlemaine Community House and its staff and committee into the future.

Emma Shannon President

Treasurer's Report

The diverse income stream of Castlemaine Community House is seen as a financial strength as the House is not reliant on a single funding body.



Castlemaine Community House continued to receive income from a range of state and federal government departments, local government, philanthropic organisations, and other sources. The House also received substantial rent and other in-kind subsidies from Mount Alexander Shire Council.

After running a deficit for a number of years, Castlemaine Community House returned a surplus of around \$20,000. This is the result of our ongoing strategy to reduce unfunded costs and increase income sources. The surplus is reflected in the balance sheet with a slight in increase net assets. Castlemaine Community House needs to add to this improvement in its balance sheet over the coming financial years.

Income and Expenditure

For the year ended 30 June 2017, Castlemaine Community House reported a surplus of \$20,099. Revenue was \$358,162 in 2016-17, up from \$331,375 in 2015-16. Expenditure was \$345,573, up from \$336,188 in 2015-16. Castlemaine Community House continued to control expenditure in line with revenue to restore the budget balance.

Balance Sheet

Castlemaine Community House has seen an increase in its net assets from \$50,591 to \$68,976 during 2016-17. It is critical for Castlemaine Community House to enhance the stability and financial viability of the organisation by strengthening the balance sheet. A healthy financial reserve can be achieved by developing budget surpluses. This remains a priority for the next few financial years so that Castlemaine Community House can thrive into the future.

Dev Mukherjee Treasurer

Education Programs

Learn Local Education

CCH has delivered Learn Local provider education programs in Mt Alexander for over a decade. Funded by Adult Community and Further Education (ACFE), these pre-accredited courses provide pathways to employment, further study and community connection. In 2016-17, we offered programs in Permaculture Design, Work Ready Women, Broadcasting Basics, I-Mac as well as an Introduction to Catering and Cooking.

As always, Permaculture Design has run to capacity twice in 2017 and early enrolment is essential for this popular program.

In 2017, we received an ACFE Capacity and Innovation Grant to consult with community groups and develop further education opportunities based on community identified needs. This project aims to engage women, including young mothers, women reentering the workforce, women who have experienced or are experiencing family violence and, people in low socio-economic status localities as the priority cohort group.

Within the Mt Alexander shire, there are rural communities that would benefit from engagement with others, volunteer work, and pre-accredited training. A significant challenge has been to attract and engage these clients within our Community House programs. This project enables us the resources to engage with women on various levels, through active networking and collaboration. Our findings will form the basis of our future programs.



Ink Roll Print

We couldn't be more grateful to Castlemaine Press for their ongoing partnership with CCH. We have continued to deliver printmaking courses over the year and have had really positive feedback from CP, the tutors and the students alike. CP is still a fledgling enterprise and CCH want to do all that we





can to promote such a great community asset. We look forward to continuing this partnership into the future and it contributing so much to our Fee For Service program.

Languages

'That I remembered things my teacher had taught me in the sixties! The best parts of this course were the fun and laughter we had and the confidence I am gaining in speaking French. All due to a fantastic, well prepared, fun and enthusiastic teacher - and a small class'. (French Student term 2, 2017)

We have received many positive reviews about our French classes this year and we are pleased that Emmanuelle has continued to deliver such a high standard of tutoring throughout the year. A year ago we started with one French Beginners class and we have grown to 4 classes per term.

Education Programs

Wills and Powers of Attorney

Local solicitor, Trent McGregor came on board this year as a legal tutor and we ran two legal workshops free of charge to the community. 'Wills' and 'Powers of Attorney' bought almost 40 people to the house and we received great feedback from many students. We hope to expand this part of our program over the coming year.

'Lots of information, well presented. Very good vaue for my time' stated one happy legal workshop student.

Yoga for all

Wendy Ashton's Yoga continues to fill our largest room each Tuesday morning and we have expanded our yoga program to include 'Chair Yoga' for those with mobility issues.

Our volunteer tutors and facilitators

It has to be said that CCH is indebted to the volunteers and 'gold coin' facilitators that contribute to our programs and to the general day to day running of the organisation. Your contributions to not go unnoticed and we thank you sincerely for all that you bring to the community.

A new booking platform!

This year we introduced a new way of making bookings for courses and workshops. The WeTeachMe platform helped secure more bookings this year and reduced the usual need to chase up payments by creating a direct link from our website to a payment page.



Community Development

Community Lunch

Community Lunch has delivered another 80 lunches this year and on several occasions we have served over 100 people with an average attendance of 82 in 2016-17.

We are so grateful to have the expertise of Madeline Hudson, our lunch manager, who came on board last year. She has managed the budget very well and the growing number of volunteers that want to be involved... all with a calmness and friendliness that has created such a great atmosphere in the kitchen and the hall.

The Live Life Well program utilised the foyer in October during the lunch for Mental Health Week and we will welcome them again next year to support the delivery of their programs into the community.



Music Playgroup

Unfortunately after much effort to secure an ongoing volunteer teacher, we have had to put Music Playgroup on hold this year. We hope to begin again in term 1, 2018.

Community Development



Everyone is in agreement that Spring Ball 2016 was the biggest ball EVER!

The 80's theme and the fact that it was our 21st ball seemed to bring the whole town out to dance the night away. PLUMZ, our spring ball band for the night must also be credited for delivering a huge sound and a long list of songs that kept the good vibes going. Special thanks went to Josephine Bodno for her tireless efforts this year and for every ball that came before this one!

We are as ever, indebted to all the people that volunteered on the committee and throughout the evening and those that came back on Sunday to help clean up!

Thank you also to all the local businesses that donated prizes, goods and perishables that added considerably to the night.



Projects and Partnerships

Age-Friendly Communities Project

The Mount Alexander Shire Council, in partnership with Castlemaine Community House and Maldon Neighbourhood Centre, are delivering the Age-Friendly Communities Program across Mount Alexander.

The program builds on the Improving Liveability for Older People project with \$100,000 funding from the Department of Health and Human Services, managed in partnership with the Municipal Association of Victoria. The project is delivered under the Rural Inclusion Framework developed by Central Victorian Primary Care Partnership. This two year project involved an extensive community and service agency consultation in 2016, resulting in the establishment of four major projects to be completed by June 2018. The four projects, which rely heavily on community involvement are:

- 1. Better Community Buses;
- Investigating improved community transport connections and delivering selected options via pilot program.
- 2. Community Meals;
- Investigating and trialing shared meal options based on the successful Casserole Club model; and
- Investigating and trialing

additional community lunches within the shire, based on the Castlemaine Community Lunch model that has already been adopted in Maldon and Kyneton.

- Positive Aging Advocacy Group;
- This project aims to build the age friendly capacity of the community based on the 7 commitments of the Age Friendly Victoria Declaration.
- 4. Community Connect;
- This project aims to connect the community through a range of projects that utilise a newly developed Mount Alexander Shire Council CONNECT website as a basis of communication



Maldon Neighbourhood Centre Inc riendship & Learning





Projects and Partnerships

Community Lunches Social Inclusion Project

In 2016, a review of both the Castlemaine and Maldon Community Lunches was conducted in partnership with Maldon Neighbourhood Centre, Central Victorian Primary Care Partnership, Castlemaine District Community Health and Maldon Hospital.

The review used the Rural Social Inclusion Framework to identify barriers for attendance at the lunches, particularly for people experiencing social isolation, social exclusion, vulnerability or disadvantage. The review also identified a number of potential hindrances to attendance at the lunches by the most marginalised in our community.

School Resilience Project

With funding from the Maldon & District Community Bank® Building Our Children's Resilience Grant Program, Castlemaine Community House worked with COBAW Community Health and Castlemaine District Community Health to develop interactive workshops for parents and teachers to be delivered across four local primary schools.

As parents and teachers have the largest contact and impact on student wellbeing,

this program will provide skills to both groups in supporting children's resilience.

The workshops, offered to parents from Chewton,

- Taradale, Elphinstone and Langley Primary Schools aim to provide:
- An shared understanding of resilience for parents and teachers;
- The challenges for parents and teachers in supporting children with reduced resilience; and
- Practical skills to support children's resilience through an interactive workshop approach.

A tool box was established for delivery of this workshop in future years and to other schools.

Froudly supported by Maldon & District Community Bank® Branch

🕑 Bendigo Bank







Castlemaine District Community Health Facilitating Better Health

Senior's Festival 2017

SIDNEY MYER FUND

In systematically addressing the

difficulties and social isolation.

recommendations of the report, Castlemaine

Community House was successful in securing

a grant from the Sidney Myer Fund of \$6,800 to address the financial barriers of attending

the lunches for those experiencing financial

A Community Lunch gift card scheme is being

developed for both Castlemaine and Maldon

Community lunches using this funding.

In 2017, Castlemaine Community House will work in partnership with Mount Alexander Shire Council to support community groups to deliver events across the shire for the **Seniors' Week** (8 - 15 October, 2017).



Projects and Partnerships

School Kitchen Garden Project – engaging and retaining children and youth in education

The 'School Kitchen Garden Project – engaging and retaining children and youth in education' funded by the Helen Macpherson Smith Trust was acquitted in June.

After much hard work by all the students and teachers involved, we are happy to say that CSC now has a wonderful working garden that will contribute to the school on so many levels. It is already being utilised as a learning and mentoring tool and has been integrated well into the sustainability programs of the school and community.

We want to say thank you also to the Helen Macpherson Smith Trust for giving us the opportunity to be a part of such a great project!

Castlemaine Community House were excited to come on board the School Kitchen Garden Project with Castlemaine Secondary College in 2015, which was specifically aimed at addressing disproportionate rates of absenteeism within schools in the Mount Alexander Shire.



Over the past 18 months, the once dilapidated unused basketballs courts have transformed into a sustainably focused site for education and student engagement. While the garden is still in its infancy, teachers have shared with us encouraging stories of students feeling like they have 'ownership' with the garden and 'being more connected to the school community'. We look forward to hearing more as the garden continues to grow and is utilised more and more as a place of learning.

Auspice Groups

Castlemaine Community House provides Auspice and support services to a wide range of groups, including the Castlemaine Children's Choir and Reclaim the Night, Castlemaine.

In 2016-17, we were delighted to provide Auspice to three new groups:

Mount Alexander Shire Disability Advocacy Group (MASDAG):



Aims to promote systemic change that supports safe access for the wide range of disabilities experienced by residents in Mount Alexander Shire.

The ELM Network:

Suicide prevention and awareness in Mt Alexander

 Increase understanding and awareness of suicide and suicide prevention:



- Increase the capacity of the community to look after ourselves and each other; and
- Support people bereaved by suicide.

The Castlemaine Billy Cart Challenge:

- Create an annual event that is open and accessible to all;
- Foster relationships between diverse range of individuals, ٠ community groups and businesses that are working to a shared goal; and
- Create fundraising opportunities for Mental Health.



Other programs

Community Support

As part of our commitment to the community, we run a number of programs ourselves, auspice other programs, and share a number of activities with other organisations in Mount Alexander Shire Our regular services include;

- Centrelink and Medicare
- Public Internet Access
- No Interest Loans Scheme
- The Stronger Families Program at Loddon Prison
- Castlemaine Community Lunch



Auditor's Report

Our reference: TG/1331157_1



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CASTLEMAINE COMMUNITY HOUSE

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report. of Castlemaine Community House, which comprises the balance sheet as at 30 June 2017, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the Castlemaine Community House are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report, is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 and are appropriate to meet the needs of the members. The committee's responsibility also includes establishing and maintaining internal controls to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

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Partners Peter J Mulqueen CPA Stephen J Griffin CPA Robert W Black CPA Anthony J Cappy CPA Warren G Pollock CA



Liability limited by a scheme approved under Professional Standards Legislation The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Reform Act 2012. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Qualification

Receipts

As is common for organisations of this type, it is not practicable for the Castlemaine Community House to maintain an effective system of internal control over receipts until their initial entry in the accounting records. Accordingly, our audit in relation to receipts was limited to amounts recorded.

Qualified Auditor's Opinion

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial report of Castlemaine Community House is in accordance with the Associations Incorporation Reform Act 2012, including:

- giving a true and fair view of the association's financial position as at 30 June 2017 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
- complying with Australian Accounting Standards to the extent described in Note 1 and complying with the Associations Incorporation Reform Act 2012.

Wall

Warren Pollock MGR ACCOUNTANTS mgr@mgr.com.au

16 October 2017

Profit & Loss

	2016 - 2	2017	2015 - 2	2016
Income				
GRANTS & FUNDING				
Business Services	68,507.90		64,898.53	
Education	31,253.69		42,394.00	
Centrelink	61,354.56		59,860.44	
NILS	16,786.78		14,055.59	
Community Lunch	5,338.52		10,000.02	
Aged-Friendly	20,617.15		0.00	
Growing Abundance	0.00		0.00	
Other Programs	0.00	203,858.60	7,520.00	198,728.58
BUSINESS SERVICES INCOME				
Business Service Fee	39,992.91		41,740.98	
Operational Income	14,076.25		1,501.29	
Donations & Gifts	0.00		6,105.00	
Interest Received	726.99		1,804.29	
Membership	469.60	55,265.75	141.85	51,293.41
EDUCATION INCOME	20 202 00		20 020 00	
Course Fees Community Room Hire	30,802.00 0.00		28,030.00 718.00	
•		20.002.00		20 740 00
Rebates	0.00	30,802.00	0.00	28,748.00
OTHER PROGRAM INCOME				
GROWING ABUNDANCE	0.00		3,966.00	
PEACE CHOIR	2,250.00		3,750.00	
SENIORS WEEK	909.09		0.00	
CASTLEMAINE COMMUNITY LUNCH	11,804.00		13,755.26	
MALDON COMMUNITY LUNCH	0.00		7,267.40	
CHILDRENS CHOIR	3,552.01		0.00	
SCHOOL KITCHEN GARDEN	22,840.18		9,462.22	
SPRING BALL	22,829.59		11,055.00	
STRONGER FAMILIES	5,051.00	69,235.87	3,349.50	52,605.38
Total Income		359,162.22		331,375.37
		359,162.22		331,375.37
Expense		359,162.22		331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses	24,788.94	359,162.22	30,582.63	331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses		359,162.22		331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent	8,526.50	359,162.22	11,937.09	331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities	8,526.50 2,605.56	359,162.22	11,937.09 3,242.50	331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses	8,526.50 2,605.56 0.00	359,162.22	11,937.09 3,242.50 0.00	331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair	8,526.50 2,605.56 0.00 43.64		11,937.09 3,242.50 0.00 31.36	
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses	8,526.50 2,605.56 0.00	113,821.09	11,937.09 3,242.50 0.00	331,375.37
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY	8,526.50 2,605.56 0.00 43.64 77,856.45		11,937.09 3,242.50 0.00 31.36 79,951.58	
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Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52	113,821.09	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00	125,745.16
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Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05	113,821.09	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51	125,745.16
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27	113,821.09 17,132.25 63,538.29	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28	125,745.16 0.00 62,748.54
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92	113,821.09 17,132.25 63,538.29	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18	125,745.16 0.00 62,748.54
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses CENTRELINK GABUNDANCE EXPENSES Coordination Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses CENTRELINK GABUNDANCE EXPENSES Coordination Expenses Harvest Program Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00 0.00	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90 0.00	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses CODVING ABUNDANCE EXPENSES Coordination Expenses Harvest Program Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00 0.00 0.00 0.00	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90 0.00 0.00	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Payroll Expenses Payroll Expenses MILS EXPENSES Operatiing Expenses Payroll Expenses Harvest Program Expenses Harvest Program Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00 0.00 0.00 0.00 0.00	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90 0.00 0.00 0.00	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Harvest Program Expenses Harvest Program Expenses Harvest Program Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00 0.00 0.00 0.00 0.00 0.00 0.00	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90 0.00 0.00 0.00 0.00 0.00	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Payroll Expenses Baryoll Expenses Harvest Program Expenses Harvest Program Expenses Harvest Program Expenses Harvest Program Expenses Harvest Program Expenses Harvest Program Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90 0.00 0.00 0.00 0.00 0.00	125,745.16 0.00 62,748.54 60,372.46
Expense BUSINESS SERVICES EXPENSES Operating Expenses Occupancy Expenses Rent Utilities Relocation Expenses Equipment Purchase & Repair Payroll Expenses AGED-FRIENDLY Operatiing Expenses Payroll Expenses EDUCATION EXPENSES Operatiing Expenses Payroll Expenses CENTRELINK EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses NILS EXPENSES Operatiing Expenses Payroll Expenses Harvest Program Expenses Harvest Program Expenses Harvest Program Expenses	8,526.50 2,605.56 0.00 43.64 77,856.45 4,613.73 12,518.52 13,621.24 49,917.05 12,270.92 54,937.27 3,641.72 13,097.54 0.00 0.00 0.00 0.00 0.00 0.00 0.00	113,821.09 17,132.25 63,538.29 67,208.19	11,937.09 3,242.50 0.00 31.36 79,951.58 0.00 0.00 17,258.03 45,490.51 11,972.18 48,400.28 2,125.27 12,602.09 7,505.90 0.00 0.00 0.00 0.00 0.00	125,745.16 0.00 62,748.54 60,372.46

Profit & Loss

	:	_ 2016 - 2017	-	2	015 - 2016	
OTHER PROGRAM EXPENSES						
PEACE CHOIR						
Operational Expenses	4,690.00	4,690.00		3,967.50	3,967.50	
STUDENT WELLBEING SUPPORT						
Operational Expenses	0.00	0.00		680.00	680.00	
CHILDREN'S CHOIR						
Operational Expenses	2,734.32	2,734.32		500.00	500.00	
GENDER EQUITY						
Operational Expenses	500.00	500.00		1,810.00	1,810.00	
MaLETS						
Operational Expenses	0.00	0.00		428.83	428.83	
RECLAIM THE NIGHT						
Operational Expenses	0.00	0.00		1,038.00	1,038.00	
CASTLEMAINE COMMUNITY LUNCH						
Operational Expenses	7,784.10			12,249.02		
Payroll Expenses	8,336.69			8,223.14		
MALDON COMMUNITY LUNCH						
Operational Expenses	270.05			8,659.24		
Payroll Expenses	1,080.00	17,470.84		6,180.00	35,311.40	
SENIORS WEEK						
Operational Expenses	181.81	181.81		0.00	0.00	
INCLUSION MATTERS						
Operational Expenses	220.00	220.00		0.00	0.00	
SCHOOL RESILIENCE PROGRAM						
Operational Expenses	27.35	27.35		0.00	0.00	
SPRING BALL EXPENSES						
Operational Expenses	13,715.77	13,715.77		8,049.87	8,049.87	
STRONGER FAMILIES						
Operational Expenses	1,481.33			1,171.72		
Payroll Expenses	3,600.00	5,081.33		3,650.00	4,821.72	
SCHOOL KITCHEN GARDEN						
Operational Expenses	12,034.06			3,709.01		
Payroll Expenses	10,478.76	22,512.82	67,134.24	4,771.89	8,480.90	65,088.22
Total Expense			345,573.32	· · · ·		336,187.64
Net Ordinary Income			13,588.90			-4,812.27
PERSONAL LEAVE PROVISION (added in)			6,510.35			0.00
NET INCOME			20,099.25			-4,812.27

Balance Sheet

As of June 30, 2017

	Jun 30, 17	Jun 30, 16
ASSETS		
Current Assets		
Chequing/Savings		
Cash at Bank		
Canteen Account (1203)	100.54	1,298.2
Cash Management Account (1201)	89,542.96	49,338.6
Leave Account (1202)	13,933.83	8,835.4
Term Deposit	77,301.65	51,981.5
Total Cash at Bank	180,878.98	111,453.9
Cash on Hand		
Cash Clearing - We Teach Me	2,964.92	0.0
Cash Clearing - Cash Receipts	0.00	10.0
Cash Clearing & Floats	159.00	59.0
Cash Float - Community Lunch	0.00	100.0
Cash Float - Stronger Families	230.00	230.0
Petty Cash - CCH	118.66	198.1
Total Cash on Hand	3,472.58	597.1
Total Chequing/Savings	184,351.56	112,051.0
Total Current Assets	184,351.56	112,051.0
Fixed Assets		
Fixed Assets		
Office Furniture & Equip		
Less Accumulated Depreciation	-29,464.00	-28,653.0
Office Furniture & Equip @ cost	30,190.14	29,918.3
Total Office Furniture & Equip	726.14	1,265.3
Plant & Equipment		
Less Accumulated Depreciation	-39,461.00	-36,997.0
Plant & Equipment @ Cost	43,093.66	43,093.6
Total Plant & Equipment	3,632.66	6,096.6
Total Fixed Assets	4,358.80	7,361.9
Total Fixed Assets	4,358.80	7,361.9
TOTAL ASSETS	188,710.36	119,413.0
LIABILITIES Current Liabilities		
Current Liabilities Accounts Payable		
Accounts Pavapie		
Accounts Payable	0.00	-1,547.20

Balance Sheet

	Jun 30, 17	Jun 30, 16
Other Current Liabilities		
Payroll Liabilities		
PAYG	1,784.00	1,582.00
Superannuation Liability	0.00	1,066.64
Total Payroll Liabilities	1,784.00	2,648.64
Small Tax Balance Write Off	-10.26	-10.26
Tax Payable	11,432.64	11.36
Unexpended Grants		
ACFE	36,331.81	3,000.00
NILS	116.42	8,503.20
Helen McPherson Trust		
School Kitchen Garden	0.00	20,537.78
Total Helen McPherson Trust	0.00	20,537.78
MASC		
Aged-Friendly Communities	24,621.21	0.00
Castlemaine Lunch - 2016-2018	6,000.04	10,000.00
Maldon Lunch - 2014-2015	0.00	470.38
Total MASC	30,621.25	10,470.38
Sidney Myer Fund		
Castlemaine Lunch - 2017-2018	6,800.00	0.00
Total Sidney Myer Fund	6,800.00	0.00
Maldon Community Bank		
School Resilience Project	3,000.00	0.00
Total Maldon Community Bank	3,000.00	0.00
Total Unexpended Grants	76,869.48	42,511.36
Total Other Current Liabilities	90,075.86	45,161.10
Total Current Liabilities	90,075.86	43,613.90
Long Term Liabilities		
Provision for Annual Leave	15,822.80	13,671.18
Provision Long Service Leave	13,835.66	11,536.48
Total Long Term Liabilities	29,658.46	25,207.66
TOTAL LIABILITIES	119,734.32	68,821.56
NET ASSETS	68,976.04	50,591.45
EQUITY		
Retained Earnings	48,876.79	65,226.12
Net Income	20,099.25	-14,634.67
TOTAL EQUITY	68,976.04	50,591.45



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